



**Intouch Limo Plus LLC**

1609-1620 Vauxhall Rd. Suite 100 Union, NJ 07083

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Email us @:Info@intouchlimo.com

**PROM CONTRACT**

**(1 of 3)**

**Prom Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Pickup Time:** \_\_\_\_ : \_\_\_\_

**Name:** \_\_\_\_\_

**End Time:** \_\_\_\_ : \_\_\_\_

**Telephone:** \_\_\_\_\_

**Minimum Hours:** \_\_\_\_\_

**Color/type of car:** \_\_\_\_\_

**Number of passengers:** \_\_\_\_\_

**First Pickup**

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Second Pickup**

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Prom Location**

**Address:** \_\_\_\_\_

\_\_\_\_\_

**(2 of 3)**

**After Prom**

Address: \_\_\_\_\_

\_\_\_\_\_

**First Drop-off**

Address: \_\_\_\_\_

\_\_\_\_\_

**Second Drop-off**

Address: \_\_\_\_\_

\_\_\_\_\_

Special Instructions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Sub Total: \$ \_\_\_\_\_

Over Time Charge Per Hour: \$ \_\_\_\_\_

20% Gratuity: \$ \_\_\_\_\_

7% Tax: \$ \_\_\_\_\_

Total Price: \$ \_\_\_\_\_

20% Deposit: \$ \_\_\_\_\_

Balance Due: \$ \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**(3 of 3)**

**AUTHORIZATION TO DEBIT CREDIT CARD**

I, \_\_\_\_\_ hereby authorize [*Intouch Limo Plus LLC*] to debit my below credit card in the below listed amount or any amounts pre-approved by me. I understand that execution of this authorization

constitutes such approval. I assume full responsibility for any and all non payments. The cancellation policy has been fully explained to me and I understand the same.

I further understand that the below charges may change based on gratuity, additional stops, parking, tolls, and other miscellaneous expenses.

Card #----- Exp Date ---- / ---- / ----

Code (Cvv) #-----

(Last three digit numbers on the back of the card)

Full Name: \_\_\_\_\_

(As it appears on credit card)

Home/Billing Address: \_\_\_\_\_

City State Zip

Phone #: (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
work home

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **TERMS & CONDITIONS**

- 1- The client assumes full financial liability for any damage to the limousine caused during the duration of the rental by them or any members of their party.
- 2- A fee of 250.00 for each carpet or seat burn.
- 3- Sanitation fee is 250.00. 4- Damages to TV's, Radio or DVD Player fee is \$400.
- 5- Drug use is prohibited by law. Any fines will be paid for by the customer.
- 6- The driver has the right to terminate run without refund (if there is blatant indiscretion on the part of the client(s)). 7- It is Illegal to stand through the sunroof. 8- Smoking is not permitted in all of our limousines.
- 9- Company is not liable in the event of mechanical breakdown while on charter and will only be responsible to provide a similar or an upgraded vehicle to continue the ride or making up lost time at a mutually agreed date if that is the customer wish.
- 10- Overtime pay will apply after the first 10 minutes of prearranged time described on the run sheet and the rate will depend on the hourly rate of the requested Limousine.
- 11- Not responsible for delays or the termination in winter caused by unsafe road conditions (i.e. not salted, accidents, etc.).
- 12- Not responsible for articles left in the limousine.
- 13-BALANCES have to be paid in full with (cash, check or money order) two weeks prior to the event date.
- 14- Vehicles cannot be loaded beyond seating capacity.

### **CANCELLATION POLICY**

20% NON Refundable Deposit is required for all PROM reservations.  
PROMS must be cancelled 2 weeks prior to the event or balance must be paid in full.(cash, check or money order)